

Pax et Bellum

Minutes

Pax et Bellum board meeting 23 September 2020 at 16.00pm, Department of Peace and Conflict Research

Attendance: Ninette, Inge, Hyke, Maël, Louis, Kris, Noé, Tània

§ 1. Call to Order 16:16

§ 2. Election of Meeting Officials **APPROVED**

- a. Chair
- b. Secretary
- c. Attester

§3. Approval of Agenda **APPROVED**

§ 4. Minutes from Previous Meeting **APPROVED**

- a. Can the board approve the minutes from the previous board meeting?

§ 5. Reports

- a. Chair
 - i. Emails and meetings
 - ii. Negotiations board room
 - iii. Rooms booked for the next 3 weeks
- b. Vice-Chair
 - i. Pub quiz
 - ii. Discussion with Noé about the events of the academic year and figure out how to support each other.
- c. Secretary
 - i. Updated the membership list
 - ii. Figured out how to do the signature of the minutes
- d. Treasurer
 - i. Inventory

- ii. Funding from the ASSR
- iii. Zoom meeting with the new contact member of Folk Universiteit.
- e. Head of Activity
 - i. Discussion of the events: lecturers, students, workshops.
 - 1. In line of UN International Days Calendar
 - ii. Contacted the first lecturers, opened to the students
 - iii. Gasque
- f. Head of Public Relations & Marketing
 - i. Kept social media active: Facebook, Instagram.
 - ii. Close Friends Instagram?
- g. General Board Member
 - i. Meeting Mael
 - ii. Folk Universiteit with Kris

§ 6. Subjects of Discussion

- a. Board meeting (Chair)
 - i. Three options:
 - 1. Fridays, 16:00-18:00 4/8
 - 2. Sunday afternoons -----
 - 3. Monday morning 8:00 -10:00 5/8 **APPROVED** BY MAJORITY
- b. Funding (Treasurer)
 - i. Folk Universiteit: everyone has to do an online course (45 min). 3 meetings per semester.
 - 1. Funding: 1 cultural event every month. (+ cooperation logo)
 - ii. ASSR, she'll look into it.
 - iii. (Chair): crisis simulation Jim gave the contact.
- c. Merchandise (Treasurer).
 - i. Buy more merchandise TBD

- ii. Mugs missing, still to figure out what happened. The last update was 30-08-2020 and probably is out of date. .
 - iii. To do: Inventory (scheduled for next friday)
 - iv. Google form to sign up for a hoodie.
 - 1. Name in the hoodie?
 - 2. Design: Hayk, with help of Maël.
 - 3. Google form: Ninette
 - v. Board hoodies (PR and Chair)
- d. Theme week (Noé)
- i. (chair): Member asked if Pax could spend more time and emphasis (+ activities) on gender and LGTBQ+. Proposal is for the theme week.
 - ii. (Head activities): pair it International Women Day
 - iii. Zoom + on-campus.
- e. Budget for events (Chair)
- i. Board meetings groceries
 - ii. Money spent without asking for consent: max 150 kr **AGREED**
- f. Board pictures
- i. When: TBD by Next Week , tricky bc of weather.
 - 1. Create doodle (to do list for Hayk)
 - ii. How
 - 1. Individual portrait
 - 2. Full body

3. Group

- iii. Colour palette: TBD next meeting

[17 : 33] Ninette leaves to have a meeting with Lou.

- g. Survey to members. (Noé) TO DO LIST.
 - i. Answers by the 5th October.
- h. Branding strategy (PR)
 - i. We have to create one.
 - ii. Long term: create a guidebook for the next PR.
 - iii. To be voted and discussed once Ninette is present.
- i. Communication (PR)
 - i. Group with members
- j. Fall Gasque (Noé)
 - i. Different offers. Late november.
 - ii. Kalmar / GH
 - iii. (GBM): take into account photographer and other extra costs (e.g. mic).
 - iv. (Treasurer): Kalmar suggestion.

[17 : 51] Maël leaves

- v. ~40 people. Cut off at 50 people.
 - vi. Kalmar out of our budget (Noé)
 - vii. Friday (25th): power decision of when and where. (Noé and Kris). They will notify us before booking.
- k. Find auditors for AGM
 - i. Department (Louis on charge)
 - ii. Student (Kris taking care)
 - l. Newsletter (Secretary)

- i. When: once a month, 1st October / when Noé fixes the October Lecture schedule + we have the board pictures to do a Welcome from the new board.
- ii. What: October
 - 1. Career Day: call for alumni, they can be part for the employer
 - 2. Events
 - 3. Welcome
- iii. Do a welcome letter (1st one, once we have the pictures)
- m. Reports (Chair)
 - i. We have to prepare Reports so that it can be shared to the Chair.
 - ii. Bullet points.
 - iii. Uploaded to the Drive.

§ 7. Miscellaneous

§ 8. Next meeting 8:00 - 10:00 28 September 2020

§ 9. Closing of Board Meeting 18:10

Chair	Secretary	Attester