



Pax et Bellum board meeting 13 January 2020 at 15.00pm
Department of Peace and Conflict Research
Gamla Torget 3

Attendance: Jim, Maurice, Annalena, Alanna, Jan, Louis and Wera

1. Call to Order: 15:21
2. Election of Meeting Officials
 - a. Chair – Jim – **PASSED**
 - b. Secretary – Wera – **PASSED**
 - c. Attester – Maurice – **PASSED**
3. Approval of Agenda – **PASSED**
4. Minutes from Previous Meeting – **PASSED**
 - a. Can the board approve the minutes from the previous board meeting?
5. Reports
 - a. Chair
 - i. Prepared program review
 1. Still waiting on certain elements
 - ii. Met with Marga and Erika
 1. Discussed Oslo Dialogue and Buddy-Program
 - a. Briefly:
 - i. Oslo – contacted by Emily at the Embassy in Oslo
 1. Won't know anything before replacement comes in
 2. Department is not able to apply for money – but we can
 - a. Official partner of department
 3. Pax et Bellum will have to apply for funds
 - ii. Mentorship Program
 1. Erika has sent information on previous program
 2. 3 meetings/semester for a specific course
 3. we do not want to be mentors of our peers
 4. Book a seminar room to meet every week and discuss
 5. Google docs to collect questions
 6. Mentor vs. Buddy program
 7. To be discussed in more detail in a later meeting
 8. In exchange for mentorship – will write a recommendation
 2. Inclusivity Survey – keep it open for another week
 - a. Organise a lunch to mix culturally
 - b. Timing – do such an activity at the beginning of the course
 - c. Coordinate with Equality Group for Semester 3 – **TBD**

- iii. Went to the bank with Treasurer – will get access this week
 - b. Vice-Chair
 - i. Henning – Feb (Wed 26th and 28th) – **Confirmed**
 - 1. Two lectures on two countries
 - a. Lectures will be on the Democratic Republic of the Congo and Namibia
 - 2. Currently overlap with theme week
 - c. Secretary
 - i. Prepared minutes template for GBM
 - ii. Preparing Mailchimp summoning for the Annual General Meeting
 - 1. Will be sent off at the end of the 13.01.2020
 - d. Treasurer
 - i. Went twice to Swedbank with Chair
 - ii. Prepared budget estimation for upcoming semester
 - iii. Contacted Folksuniversitet for previous events funding
 - e. Head of Activity
 - i. Emailed people on the list for theme week
 - 1. Might overlap with school holidays
 - 2. May have to adjust dates – March?
 - a. Also may have to adjust date for Gasque
 - i. Tuesday 14.01.2020 – meeting to resolve this issue
 - ii. Emailed UPS to see if they want to host Gasque with PeB
 - f. Head of Public Relations & Marketing
 - i. Forwarded study-circle dates to Folksuniversitet
 - ii. Proof-read report for AGM
 - iii. Prepared announcement for AGM
 - iv. Prepared a PowerPoint template for the AGM
 - v. Proof-read documents regarding the AGM
 - vi. Added Pub Nights for this term
 - vii. Paid invoice to continue domain (one.com)
 - viii. Bought coffee for the board
6. General Board Member
7. Subjects of Discussion
- a. What activities are planned or should be organised for the spring semester?
 - i. Head of Activities and Head of PR
 - 1. Planned
 - a. Theme Week
 - i. Agreed – 24th to the 28th – but will need to change
 - 1. Mid-March – 2nd to the 8th of March – **PASSED**
 - 2. Last year there were four events during theme week – including non-academic
 - a. Plan: Max. 4 as well - **Confirmed**
 - b. Pub Quiz at the end of the week (06.02.2020)

3. Depending on interest the event will be – panel or independent lecture format
 - ii. Academic – Chair, Head of Activities, Treasurer and Secretary – **PASSED**
 - iii. Social – Head of PR, General Board Member, Vice-Chair – **PASSED**
 - b. Gasques (Homecoming and Peace Gasque)
 - i. Homecoming (themed: environmentally)
 1. Meeting on the 14th Jan 2020 to discuss details
 2. Preliminary date: the 28th Feb (Friday) at Smålands
 3. UPS have agreed to collaborate
 - a. UPS estimated guests: 30 to 40 people
 - b. PeB estimated guests: 50 to 60 people
 - c. Joint organisational team to sort out details
 - i. Preferred: Two people from each organisation
 4. Vegetarian and local drinks (opt-in for meat) – discuss options on Tuesday
 - ii. Peace Gasque is normally on a Friday
 - c. Party (31.01.2020)
 - i. Less formal homecoming party
 - ii. Open to 2nd years of DPCR
 - iii. Roaring 20s theme, 2000s – **TBD**
2. Unplanned
 - a. Sharing Session between First and Second Year students
 - i. Preliminary date: 12th Feb 2020 after 13:00 – **PASSED**
 - b. Generation Gulag film screening
 - i. 9 short movies – 5 min each
 - ii. Organise a screening – **PASSED**
 1. GBM will organise a screening on the 22nd at 12:30 – **TBD**
 - c. Cultural Potluck Lunch (31st January 2020)
 - i. Informal dinner
 - ii. Google Doc for food
 - iii. Open to first and second years
- b. How is the board going to proceed regarding the survey on Tolerance and Inclusivity?
 - i. Chair
 1. Keep survey open another week and discuss at next meeting – **PASSED**
- c. Presentation of the preliminary financial report regarding fall semester
 - i. Treasurer
 1. Summary of last semester financial situation and developments
 - a. Overall a positive development
 - b. Forward to Secretary and Head of PR to include in summons
- d. Estimated budget for the spring semester
 - i. Treasurer

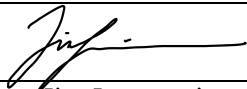
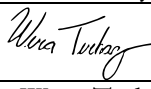
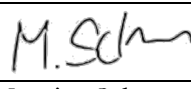
1. Overview of preliminary budget
 - a. Includes the four cultural events that are currently planned but may increase
 - b. Included more budget for Fika

- e. How to proceed with the AGM?
 - i. Review of the agenda. Can it be approved? – PASSED
 - ii. Review of the Program Review. Can it be approved? – PASSED
 1. With addition of Folkuniversitetet
 - iii. Review of the statute changes. Can they be confirmed?
 1. Propose only 1 – PASSED
 - a. Propose 2nd statute to change (disregard first proposed statute change) – PASSED
 - iv. Review of the presentation. Can it be approved? – PASSED
 - v. What to include in the summoning? – PASSED
 1. Details – when: 15:15 on the 27th of Jan , where: Bertha von Suttner, who: PeB
 2. Financial Report – Treasurer
 3. Election of election committee (min. 2 people) – include in summons (Point 23 in statutes)
 - a. 1 election administrator
 - b. 1 election clerk
 - c. *1 election official
 4. Facebook link to RSVP and the pdf documents of above
 5. Seven days before the AGM is the deadline for members to make changes
 - vi. Any important decisions to report?
 1. Bank change – leave for second AGM (approval of statute changes)
 - vii. Who will present what parts? – PASSED
 1. Chair
 - a. Order determined and uploaded to the Drive

8. Miscellaneous

9. Next meeting: 22.01.2020 at 17:30

10. Closing of Board Meeting: 17:14

Chair	Secretary	Attester
		
Jim Jormanainen	Wera Terhaag	Maurice Schumann