

# Pax et Bellum

## Minutes



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Pax et Bellum board meeting 03/09/2025 at 19:00

**Attendance:** Greta Husemann, Anicca Juraschka Sullivan, Luuk Boekestein, Marta Berteia, Josefin Fällgren, Linus Enderstad, Maren Hansemann

**Missing:** Uma Claessens

**Taking minutes:** Anicca Juraschka Sullivan

### § 1. Call to Order

- a. Greta Husemann calls the meeting to order at 19:14

### § 2. Election of Meeting Officials

- a. The board elects Greta Husemann as Chair.
- b. The board elects Anicca Juraschka Sullivan as Secretary.
- c. The board elects Marta Berteia as Adjuster.

### § 3. Approval of Agenda

- a. Can the board approve the agenda?
  - i. The board approves the agenda with 7 votes.

### § 5. Subjects of Discussion

- a. Election
  - i. Logistics
    1. Date & time: Sunday, September 21, 16:00
    2. The election will be held online
    3. Greta will send the invitation via email by Sunday
    4. Voting procedure
      - a. Maren will make a Mentee for voting
      - b. We need to find vote counters
    5. Election roles:
      - a. Greta Husemann will be the Election Administrator
      - b. Maren Hansemann will be the Election Clerk

6. Luuk will look over the proposed statute changes and add them to the election agenda

ii. Promotion:

1. We will send the promo pamphlet into first-year group by Friday
  - a. Josefin will design the pamphlet
  - b. Greta is creating a document gathering our descriptions
  - c. Luuk will send the final message into the first-year chat

b. Handover process

- i. We need to create a Whatsapp group for the new board and share the transition manual
- ii. We will offer hand-over sessions to the new board members
- iii. Transition manual
  1. Anicca will ask Laure for former document
  2. We all need to update our sections
  3. Greta will ask Uma about our “update transition manual” list

**§ 8. Next meeting**

- a. Our last meeting will take place on Monday, Sept 17, at 19:00

**§ 9. Closing of Board Meeting**

- a. The Chair declares the meeting adjourned at 20:15

Chair	Secretary
Printed name	Printed name
Adjuster	
Printed Name	