

Pax et Bellum

Minutes



Pax et Bellum board meeting 06/12/2023 at 13:00, Stora Torget 3.

Attendance: Laure Durang, Felice Mantel, Daniela Hobel, Martina Andrene Michael, Artur Holzschuh Frantz, Linus Wehrle

§ 1. Call to Order

- a. Laure Durang calls the meeting to order at 15:21

§ 2. Election of Meeting Officials

- a. The board elects Laure Durang as Chair.
- b. The board elects Linus Wehrle as Secretary.
- c. The board elects Felice Mantel as Adjuster.

§ 3. Approval of Agenda

- a. Can the board approve the agenda?

§ 4. Minutes from Previous Meeting

- a. Can the board approve the minutes from the previous board meeting?
The board approves the minutes from the previous meeting with 6 votes.
- b. Signing of the minutes

§ 5. Reports

Every board member reported on their activities since the last meeting.

- a. Chair
- b. Vice-Chair
- c. Secretary
- d. Treasurer
- e. Head of Activity
- f. Head of Public Relations & Marketing
- g. General Board Member
- h. Editor-in-Chief

§ 6. Subjects of Discussion

a. Review Israel/Palestine Panel Discussion

Happy with how it went, turnout good.

Take Away from planning process:

- Clear communication really helpful
- Distribution of competencies and tasks should be explicitly stated
 - Internally, the people responsible for an event have to open a new page in the excel and list event and their names
- High appreciation from attendees

b. Review Movie Screening

Nice event, good selection of the movie

Turnout could have been a bit bigger

Possible solution:

- Introducing a registration form
- Putting it in a less busy week
- Not on Monday
- Asking our partners for cooperation
- Maybe adding a bit too the concept, place it a bit later, combine it with a pub visit afterwards, change location?

c. Annual meeting January

i. Set date (email Ingalill + PR)

15/01/23, 17:00-19:00

Laure will email Ingalill to book a room

ii. Invitation to all members

Linus will send out an invitation to all members

d. Homecoming Gasque - make a game plan

Preference is own release, start sale of slap tickets

i. Ticket sales

Member sale starts on 04/01

General sale starts on 11/01

Sale closes 18/01

In-cash payments possible of 16 and 17/01

Släpp sale from 22/01-01/02

Nerea will send all cost info to Daniela

Daniela will create a budget for the Gasque and propose ticket pricing until the 28th

Culture signup starts on 15/01

ii. PR plan

Save the date on Friday, 15/12

Ticket sale info with prices and sign-up info 04/01

Culture signup on the 08/01

General ticket sale 11/01

Story for in-person sale 16,17/01

Släpp ticket sale 22/01

iii. Task division

Songbooks: Laure emails department regarding costs

e. Pub Quiz December

Artur and Daniela are drafting questions

f. Samsek Education Monitoring Workshop

Laure went there, PeB has responsibility to monitor education. We given tasks by the union, have to conduct a report until 13/02. Meeting with Evie and Martina next year.

g. Samsek event workshop

Inspired to do more collaboration on more events with more student organisations, great to meet people from other organisations

h. Work expectations during the holidays

Keep working via slack, put messages regarding updates in slack in WhatsApp

§ 7. Miscellaneous

Boardroom:

Post activity documentation:

We will setup a form where the organisers evaluate the event

Newsletter:

Gasque

Pub Et Bellum on the 25/01 at 18:00

§ 8. Next meeting

12/01/24, 10:00-12:00

HAPPY HOLIDAYS!! <3

§ 9. Closing of Board Meeting

- a. The Chair declares the meeting adjourned at 17:04

Chair	Secretary
Printed name	Printed name
Adjuster	
Printed Name	