

Pax et Bellum

Minutes

Pax et Bellum board meeting 12 October 2021 at 16:30, Gamla Torget 6, Department of Peace and Conflict Research

Attendance:

§ 1. Call to Order

4:40 pm

§ 2. Election of Meeting Officials

Chair: Ester Tottie

Secretary: Cecilia Maria Borella

Attester: Lucas Tamayo Ruiz

§ 3. Approval of Agenda: approved

§ 4. Minutes from Previous Meeting: approved

§ 5. Reports

- a. Chair
 - i. Contacted Kate at Dag Hammarskjöld again, no response
 - ii. Contacted Liana again
 - iii. Response from Service desk, everyone now has access to the board room
 - iv. Participated in the UPS orientation day with Erika
 - v. Wrote the introduction for the web page
- b. Vice-Chair
 - i. Coffee with UPS
 - ii. Arranged Coffee with TSARES
 - iii. Walked to several nations to put pressure on Gasque and try to book a table
 1. PeB on the 13th at V-Dala
 2. PeB on the 27th at Uplands
 - iv. Wrote an e-mail to several other nations to ask for PeB (omitted Stockholm, what do we wanna do? Decided to contact them)
 - v. Created doodle for board night
 1. 18.10, 21.10., 22.10., 23.10. approved
 - vi. Wrote text for web page/newsletter
- c. Secretary
 - i. Checked email nothing new

- ii. Prepared point for the newsletter but waiting for more info on the gasque
- iii. chose a photo for the website, but did not write the text sorry Sarah :)
- iv. Put in order previous minutes
- d. Treasurer
 - i. Katja cancelled meeting *again*, will hopefully speak to her this Friday
 - ii. Opened the mailbox, saldo is nearly 20K SEK
- e. Head of Activity
 - i. Communication with IEP, arranged seminar on 26th of October
 - ii. Went to some nations negotiating about gasq dates, got several emails, answered them
 - iii. Wrote introduction text for the website/newsletter
- f. Head of Public Relations & Marketing
 - i. Introduction of new board
 - 1. Editing and selecting pictures
 - 2. Update of our website -> as soon as I have all texts I'll do it more profoundly
 - 3. Facebook post where I also introduced our office hours
 - ii. Pub Night Posts on Facebook and Insta
 - iii. Post about Mental Health
- g. General Board Member
 - i. Post about Mental Health Week
 - ii. Initial contact with Alumni Association Board: won't recruit new member until 2022 because of availability of mentor from Alumni association
- h. Editor in Chief

§ 6. Subjects of Discussion

- a. Booking a nation for the autumn gasque:
 - i. Only Options: Kalmar (mondays and reliables on price), Upland (72 people) and GH (price change drastically depending on the number of people attending)
 - ii. Signed a contract with the nation a month ahead and one weeks ahead the board has to give them the number and name of people.attending
 - iii. **Day approved:** Uplands days: 2nd until 6th November too early; **GH 27th November; price differs between number of people**, Kalmar 15th November. Contact the GH 3Q to book the date
 - iv. **Back up plan:** Uplands nation has also available the 25th November. **approved**
 - v. Put the link on the newsletter for people to sign up to know the official number in advance
- b. Mentorship programme - *General Board Member*
 - i. Meeting on next wednesday at the department: new option for the program
 - ii. See weekly report of 12/10 for more detail

- c. IEP seminar - *Head of Events*:
 - i. 26th october at 9 am
 - ii. 1h 30 min presentation and 30 min for Q&N,
 - iii. 2 speakers: one will focus on positive peace reports and what they produce; the other on ecological threat index; methodology used to create the index - i.e. data collection: where data comes from, how they are analysed, and talk about their index.
 - iv. Waiting for the registration form for the zoom link where people can sign up. This will follow the initial promotion of the event
 - v. What to put on the promotion: share what they can offer, it is a really important partnership and opportunity for Pax et Bellum and its members.
 - vi. Suggestion to book a room where all the members taking part in the seminars can meet and attend the online event together.
- d. Office hours
 - i. Excel sheet where The Board can put their name and book hours for the next weeks is available on the Drive
 - ii. Talk to the Chat if something come up
- e. Treasure: suggested to organise other type of events for member
 - i. The Board and members in general should come up with ideas of different activities

§ 7. Miscellaneous

Newsletters draft by secretary and agree on meeting with the Head of PR and Marketing to put together a draft to show the board next week meeting

§ 8. Next meeting

19/10/2021 at 4:30 pm

§ 9. Closing of Board Meeting

5:56 pm

Chair	Secretary	Attester
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