

Pax et Bellum

Minutes

Pax et Bellum board meeting 27 April 2021 at 16:00,
Department of Peace and Conflict Research

Attendance: Kris, Inge, Louis, Mael, Noé, Ninette and Tània.

§ 1. Call to Order 16:06

§ 2. Election of Meeting Officials

Inge as Chair

Tània as Secretary

Louis as Attester

§3. Approval of Agenda **APPROVED**

§ 4. Minutes from Previous Meeting

- a. Can the board approve the minutes from the previous board meeting? **APPROVED**

§ 5. Reports

- a. Chair
 - i. Partial leave due to personal circumstances. Meeting with Mael. He will act as chair everyday except from Thursday. She will keep doing the agenda and chairing the meetings. Tània and Kris taking over SIV.
- b. Vice-Chair
 - i. Feel free to reach out to him for any matter.
 - ii. Very positive feedback on the Career Day.
- c. Secretary
 - i. Edited and uploaded last board meetings.
- d. Treasurer
 - i. Checked our mail - no letters. Check the email while she in Germany.
 - ii. Been in contact with Katja regarding funding for the guest lecture
 - iii. Sent Hayk the Covid Update
- e. Head of Activity
 - i. Contact with Steves event - 19th May.
 - ii. E-mail.
- f. Head of Public Relations & Marketing
 - i. Ran Career Day PR campaign on social media channels
 - ii. Created event for guest lecture by Herbert

- iii. Covid update
- g. General Board Member
 - i. Nothing.

§ 6. Subjects of Discussion

- a. Merchandise - update?
 - i. Will message them this week.
- b. Career stuff
 - i. Career day (26th of April)
 - 1. Evaluation
 - a. Went well and smooth. Facebook live. No problems with lagging or the set up. Total of 640 views in the whole day. Good team work. Successful. Positive feedback.
- c. Steve Killelea event (9:00 - 10:30 19th May)
 - i. Working on the PR content with Esther.
 - ii. Working on the team of students - Tània working on this and Noé in the preparation of the event.
 - iii. Structure: web-seminar with at least 30 min presentation.
 - iv. Message the class groupchat on Thursday.
 - v. Schedule a meeting with Katherine to work on the event.
- d. Bank access
 - i. We haven't heard anything back since January. With the bank with we have the possibility of arranging a meeting when we get back. Exploring the possibility of do we still need it if we will eventually get access now. Very clearly writing down instructions for the next board. Change bank accounts so as to avoid this kind of problems. Schedule an appointment and from there on work with it and discuss what to do. Take into account money from Steve's event + introduction week.
- e. Newsletter
 - i. Second Annual General Meeting so that we can legally accept the changes in the statues. Take it as feedback session as well?
 - 1. 25th May at 17:00.
 - ii. Text Mael about the results from Career Day. Share what we did during the past month.
 - iii. Noé volunteers to review it before it is sent.
- f. Board Bonding
 - i. 8th May

§ 7. Miscellaneous

§ 8. Next meeting 4th May at 13:15.

§ 9. Closing of Board Meeting 16:53

Chair	Secretary	Attester