

**Pax et Bellum**  
**Minutes**

Pax et Bellum board meeting 16 September 2020 at 16.00pm,  
Department of Peace and Conflict Research  
Gamla Torget 3

**Attendance:** Inge, Louis, Maël, Noé, Ninette, Hayk, Kris, Tània.

**§ 1. Call to Order** 16:03

**§ 2. Election of Meeting Officials** APPROVED

- a. Chair
- b. Secretary
- c. Attester: Vice-chair

**§3. Approval of Agenda** APPROVED

**§4. Minutes from Previous Meeting**

- a. Can the board approve the minutes from the previous board meeting? APPROVED

**§ 5. Reports**

- a. Chair
  - i. Handbook summary
  - ii. Negotiation new board room. Jim negotiating. Inge meeting Jim to catch up.
    - 1. General Board Member added\*: context: support of department but faculty.
    - 2. Goal: room or financial compensation.
  - iii. Meetings with board members
    - 1. Already: Tània, Kris, Louis, shortly Ninette.
    - 2. Plan to meet each month.
  - iv. General points of teamwork
    - 1. Help each other out
    - 2. Possible late fee (longer than 5 minutes late several times) AGREED
    - 3. To-do list. To keep an eye to everyone. To do list: short, mid and long term.
  - v. Voting during meetings APPROVED
- b. Vice-Chair
  - i. Handbook summary
  - ii. Meeting with Louis: Career Day TBD still
  - iii. Pub nights: scholar, try to make it work or look for alternatives.
- c. Secretary
  - i. Handbook summary

- ii. Membership
    - 1. Try to get people outside the MA, increase members.
- d. Treasurer
  - i. Handbook summary
  - ii. Preliminary budget for next week
  - iii. Financing
    - 1. Study Circle Leader (max 3 hours)
    - 2. ASSR mentioned by the Chair.
  - iv. Merchandising
    - 1. We need to buy more.
- e. Head of Activity
  - i. Handbook summary
  - ii. Theme Week, trying to arrange it
  - iii. Room for the Gasque
  - iv. Room for the Pub et Bellum
  - v. Academic Events: still organizing. Overview by the end of next week. Still emailing. Rwanda? ICC?
  - vi. Meeting with Treasurer for the budget of the events TBD.
- f. Head of Public Relations & Marketing
  - i. Handbook summary
  - ii. Change the passwords
  - iii. Newsletter format TBD
  - iv. 48 h deadline to do the graphic design for events
  - v. Use of LinkedIn for the board: put it as employer
  - vi. Follow Instagram, Twitter and Facebook
- g. General Board Member
  - i. Handbook summary
  - ii. Fika **APPROVED**
    - 1. Short discussion about vegan desserts
  - iii. Career Day, 9th November. Fully online. Help requested.
- h. Editor In Chief
  - i. Mailing list to find Editors (secretary).
  - ii. Creation of text for next week.

## § 6. Subjects of Discussion

- a. Planning weekly board meeting
  - i. Next meeting: 17.00 Wednesday

Short break

16:46 Maël leaves

Editor In-Chief able to vote **APPROVED**

- a. Board pictures ( Head of Public Relations & Marketing)
  - i. Picture consent
    - 1. Ask before the picture
    - 2. Include on the event description: reach out if problem.
  - ii. Portraits
  - iii. Small short introductory videos
  - iv. Group photos as an archive.
    - 1. Schedule when + weather friendly
    - 2. Different places in Uppsala: backgrounds. e.g. Treasurer in front of the bank.  
**APPROVED**
    - 3. Dresscode: semi-formal to formal.
    - 4. Color palette TBD next meeting
    - 5. Location: ideas to be submitted
- b. Career Day (9th November)
  - i. General Board Member, updates:
    - 1. Need for sponsors, potential employers, to enlarge the list.
    - 2. Discussion of price.
    - 3. List to add other contacts.
    - 4. Anyone is free to join to help.
- c. Bonding activities for the board (Chair)
  - i. Doodle to be created to schedule the day.
- d. Plans for upcoming year (Chair)
  - i. Gasque in Fall
  - ii. Career Day
  - iii. Peace Gasque
  - iv. January Welcoming Gasque
- e. (Chair/ GBM) : Gasque room according to how many people can be there.
- f. Head of Activity: Figure out place and time.

## § 7. Miscellaneous

- a. Treasurer questions
  - i. Order merchandise.
    - 1. Hoodies?
    - 2. Prices

Chair: Board hoodies

- i. Training on campus, study circle leader
  - 1. Zoom meeting: whole board.

§ 8. Next meeting 23.09.2020 at 17:00.

§ 9. Closing of Board Meeting: 17:26

Chair	Secretary	Attester