

Pax et Bellum Board Meeting on the 18th December 2019 at 17:30
Department of Peace and Conflict Research
Gamla Torget 3

1. Attendance: Jim, Annalena, Jan, Louis, Alanna and Lou
2. Call to Order: 17:38
3. Election of Meeting Officials
 - a. Chair – Jim – **PASSED**
 - b. Secretary – Lou - **PASSED**
 - c. Attester – Louis - **PASSED**
4. Approval of Agenda – **PASSED**
5. Minutes from Previous Meeting - **PASSED**
 - a. Can the board approve the minutes from the previous board meeting?
6. Reports
 - a. Chair
 - i. Met with student representatives. Discussed email. Agreed to send out form.
 - ii. Louis in contact with Dag H. foundation
 - iii. Vigdis Oslo dialogue – collaboration next year? Possible follow up project in May, either in Oslo or Uppsala.
 - b. Vice-Chair
 - c. Secretary
 - i. The Secretary organised notes from the last GBM on the 06.12.2019 and uploaded them to FB and the Drive to sign
 - ii. The Secretary has completed a full list of all members and marked Privacy Preferences
 - iii. Following the deadline, all online members have been notified that their data can only be stored if they give PeB permission → failing to do so has resulted in the deletion of personal data from the database
 - iv. The Secretary attended the PeB board Christmas dinner
 - v. The Secretary is unable to attend today's board meeting but has ensured that a minutes-template is available
 - d. Treasurer
 - i. Contact Folkuniversitet. Send in one of the forms.
 - ii. Sold some merchandise
 - iii. Christmas dinner
 - iv. Went to the bank. No access. Will go to the bank tomorrow again.
 - e. Head of Activity

- i. Response from nations regarding the Gasque. Norrlands and Smalands have space. Preliminary booking for the 28th of Feb 2020. Requested a meeting with them in January.
- f. Public relations & Marketing
 - i. Send social media updates and addressed events in lectures
 - ii. **Hosted** the Christmas dinner
- g. General Board Member
 - i. Christmas dinner
 - ii. Will be in contact with Dag H.

Subjects of Discussion:

- 7. How are we proceeding with Theme Week?
 - a. Head of Activities
 - i. Need for more names. Will send out emails then.
 - ii. No preliminary schedule yet.
- 8. How are we proceeding with the preparations for the Homecoming Gasque?
 - a. Head of Activities
 - i. Waiting for answer for the preliminary booking
 - ii. Need to see the terms, will be done in January.
 - iii. Collaboration with NOHA& Ups. Send emails to ask for possible collaboration. **PASSED**
- 9. Information about Career Day
 - a. General Board Member
 - i. Date has been set
 - ii. Contract has been signed
 - iii. Started sending emails
 - iv. Fair from 1pm till 4. Will be a mingle with boards.
 - v. Ideas of organizations should be send to Louis.
- 10. How should the board proceed regarding the information received from the student representatives?
 - a. Mentorship programme
 - i. Previous years: Second year students help first years. Sign up for extra session. As support function.
 - ii. Seamus? Organization for mentor in Uppsala. Used by Upad. You can get Sponsored for this.

- iii. However, the second years will not be here due to internship. Would depend on how many are here.
 - iv. Possible: Online mentor programme? Skype? Not related to the courses.
 - v. No mentorship programme. However, ask the class at beginning at the course to see if they want a room for study sessions. **PASSED**
- b. Funding from Postkodstiftelsen for Oslo Dialogue
- i. Erika, Lianna, and Vigdis have discussed this.
 - ii. PeB would be eligible to apply for funding. Such funds can ensure the continuation of the Oslo dialogues. The department will support the application.
 - iii. We will get exposure during the event. Maybe have a say in the events.
 - iv. Jim will look into the funding possibility. **PASSED**
- c. Student-to-student interactions
- i. Chair
 - 1. Send out form this week.
 - 2. No minutes on this topic due to sensitivity issues.
 - 3. Event after the break - after a lecture.
 - 4. Clear communication department – Maurice
 - a. Feedback to the department
 - b. Repeat the procedure for evaluations at beginning next semester?
11. How is the board proceeding with the preparations for the Annual General Meeting?
- a. Chair
- i. Next month – Monday 27th of January 2020 at 15. **PASSED**
 - ii. Need to book room.
 - iii. On the 13th of January 2020 the invitation has to have been send out.
 - iv. Members can send in point of discussion.
 - v. Outline initial agenda is in the statutes.
 - vi. Folkuniversitet will send budget in January. This will be preliminary
 - vii. Alanna make list of events.
 - viii. Jim will make/ look at anything else related to this. Focus on agenda and powerpoint.
 - ix. Annalena will make template for the powerpoint.
 - x. Jan has to organize the budget
 - xi. Louis write a document with the propositions for changing the statutes and will be responsible for the fika at the AGM.
 - xii. Need to be done before the 14h of January: Need to agree on the following: budget plan. Will agree per email. **PASSED**

xiii. Membership fee will not be changed from a 100SEK. **PASSED**

12. Who will the board elect as the auditor and substitute auditor?

a. Treasurer

- i. Will be for one academic year (?). Interpretation of the statutes.
- ii. Random assignment (coin flipped). **PASSED**
- iii. Auditor: Lars. **PASSED**
- iv. Substitute auditor: Tove. **PASSED**
- v. Can do it together if they like.

13. Miscellaneous

14. Next meeting: possibly the 12/13/14.01.2020 at 17:30. Will be discussed in the board app.

15. Closing of Board Meeting: 19:03

Chair	Secretary	Attester
		
Jim Jormanainen	Lou van Roozendaal	Louis